



North Shore Community Toy Library

1 Sidmouth Street, Mairangi Bay, Auckland 0630

phone: 021 0286 3072, email: librarian.nsctl@gmail.com

web: <http://www.thetoylibrary.co.nz>, <http://www.facebook.com/thetoylibrary>

ASB 12-3059-0047181-00 (reference: MFee)

New Membership Form

Member details

First name _____ Surname _____

Mobile _____ Email _____

Address _____

Children

Name _____

Sex _____

DOB _____

Second/ Emergency Contact (relative or friend)

First name _____ Surname _____

Phone _____ email _____

Address _____

Membership type *(Please choose one)*

1 year Rostered (\$100) - 5 duties/ year (one each term required)

6 x casual hirage with 2 duties anytime (\$60)

choose days available Wednesday Friday Saturday Sunday

1 year Non-rostered (\$190)

6 months non rostered (\$105)

Proof of ID

ID type _____ ID number _____

Ethnicity _____

Help the Toy Library

The Toy Library is run by volunteers and we cover a variety of tasks - from ongoing jobs like business management, accounting, administration to one-off jobs like toy preparation, toy repair, events, building maintenance. Are you interested in finding out more about how you could help us keeping the Toy Library running and improving?

Yes No Maybe

How did you hear about the Toy Library?



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Terms & Conditions

- A loan receipt will be issued which includes a list of all toys, their contents, and return date.
- Toys can be borrowed for a 2 week period. Some toys can be renewed once. Toys have to be returned on time. For late toys there will be a charge of \$1 per toy per week.
- Toys should be checked for any damage or missing parts within 12 hours of being taken home and any issues should be reported to the librarian. Otherwise any toys returned damaged or with missing parts will be the member's responsibility.
- There is a \$5 charge for lost pieces. The toy loan can be renewed allowing more time to find the missing pieces if requested by the member. If the piece is returned at a later time during the membership the charges will be refunded.
- If a toy is damaged and deemed unusable by the librarian the toy will need to be replaced or paid for by the member.
- Members will not disguise breakages or repair toys themselves as this can result in safety issues for other children.
- Toys must be returned cleaned.
- All members must use helmets while riding Toy Library balance bikes, scooters or bicycles. The member is responsible to provide their own helmet and ensure it is worn during use. The Toy Library has some helmets available to members.
- Rostered members on an annual membership are required to absolve 5 duties per membership/ year. There has to be one duty in each term and the 5th duty can be chosen freely.
- Casual members are required to absolve 2 duties per membership to be finalized before their last toy loan. The duties can be chosen freely at any time during the membership.
- All rostered members (annual/ casual) can choose their preferred shift and will receive notice by the end of each term via email. We also send a text reminder a few days before the shift. Shifts can be swapped with other members but it is the responsibility of the member to organise this. A member cannot schedule more than one shift each term unless considered voluntarily.
- The rostered member (annual/ casual) needs to be on time for their shift. If the shift is missed without giving the librarian 48 hours notice there will be a \$40 fine and the shift will be re-rostered.
- Roster duties do not have to be absolved by the member themselves, but other family members including grandparents or family friends can absolve them on their behalf.
- In case of any unexpected circumstances, please talk to us. We are all parents and know things can happen and we will find a solution together.
- Any person ceasing to be a member of the Library for any cause whatsoever nevertheless remains liable to the Library for all subscriptions and other moneys which may have become due by such persons prior to termination of such membership.
- The membership is not transferable.
- Membership or renewal of membership can be refused at the Executive Committee's discretion.

Privacy Clause

The information provided will be added to the Toy Library membership list and used only by the Committee for Toy Library Business.

Liability Clause

I hereby assume complete and full responsibility for any and all injuries to any person or persons which result in whole or in part from using the toys borrowed from this Toy Library. I hereby release the North Shore Community Toy Library from any and all responsibility in respect of any injuries sustained outside or on the premises.

I confirm, that I have read and fully understand the Terms & Conditions, Privacy Clause, and Liability Clause and that all my details provided are correct.

Signature _____

Date _____

For Office use only

Membership number _____

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Membership fee paid | <input type="checkbox"/> Payment type _____ | <input type="checkbox"/> Contract uploaded | <input type="checkbox"/> Contract emailed |
| <input type="checkbox"/> Details entered | <input type="checkbox"/> Welcome email send | <input type="checkbox"/> Added to mailing list | <input type="checkbox"/> 1st Roster assigned |